



MAUNA KEA RESORT  
HAWAII ISLAND

RESIDENTIAL GUEST REGISTRATION

MANAGEMENT INFORMATION

Management Co. /Owner \_\_\_\_\_ Contact \_\_\_\_\_ Phone \_\_\_\_\_  
Community/Address \_\_\_\_\_ Unit No \_\_\_\_\_  
Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

GUEST INFORMATION

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_ Number of Rental Cars \_\_\_\_\_

GUEST LIST (ALL Guests in Party must be listed)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that **resort access** is being extended to me by the **Mauna Kea Beach Hotel** and **The Westin Hapuna Beach Resort** upon the payment of a daily guest fee. The *daily fee* is calculated for the *entire length* of stay and specific dates cannot be designated (Note that days of arrival and departure are charged as just *one* day)

**PLEASE CALL OUR OFFICE AT (808) 880-3490 TO PROVIDE US WITH A CREDIT CARD AT LEAST ONE WEEK PRIOR TO ARRIVAL**

(The guest fees below do not include Hawai'i general excise tax)

Length of stay	Guest Fee (4 BDRM+)	Guest Fee (3 BDRM)	Guest Fee (Up to 2 BDRM)
Up to 30 days	\$125 per day	\$ 95 per day	\$ 75 per day
31 – 120 days	\$ 75 per day	\$ 55 per day	\$ 45 per day
121+ days	Contact 808-880-3209	Contact 808-880-3209	Contact 808-880-3209

I understand that a valid credit card (Amex, Visa, MC, Discover) must be provided prior to my arrival. Mauna Kea Residences will charge the credit card provided for the guest fees (plus tax) prior to my arrival.

I understand that I must send this guest registration form to [MKRS-guest@maunakearesort.net](mailto:MKRS-guest@maunakearesort.net) at least **one** week prior to my arrival to receive resort access. Mauna Kea Residences will **not** accept any walk-in guests during this time.

I understand that it is my responsibility to notify the Mauna Kea Residences office of any date change or cancellation at least 48 hours prior to my arrival. If Mauna Kea Residences is not notified, I will be subject to a \$100.00 cancellation/no show fee.

I understand that I will be provided (2) *key cards* on the day of my arrival for access to amenities at Mauna Kea Beach Hotel & The Westin Hapuna Beach Resort. (Please note that each access card has a \$100.00 replacement fee if not returned on the day of departure)

I understand that it is my responsibility to pay all charges incurred during my stay. I agree that my liability for charges incurred by me and my guests for the visit are not waived and that I am personally liable.

Signature \_\_\_\_\_ Date \_\_\_\_\_